



കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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GOVERNMENT OF KERALA
Planning and Economic Affairs (B) Department

NOTIFICATION

G.O.(P) No. 11/2025/P &EA

08.09.2025

Thiruvananthapuram

S. R. O. No. 1047/2025

In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), the Government of Kerala hereby make the following Special Rules for the Land Use Department Subordinate



Service, namely:-

RULES

1. Short title and commencement.-(1) These rules may be called the Land Use Department Subordinate Service Special Rules, 2025.

(2) They shall come into force at once.

2. *Constitution.*- The service shall consist of the following categories of officers, namely:-

Category 1 - Geological Assistant

Category 2 - Agricultural Assistant Grade - II

Category 3 - Documentation Assistant

Category 4 - Publication Assistant/Head Clerk

Category 5 - Draftsman Grade-I

Category 6 - Technical Assistant (Geographical Information System)

Category 7 - Lab Assistant

Category 8 - Planning Surveyor Grade-II/Draftsman Grade II

Category 9 - Artist

Category 10 - Cartographic Assistant

3. *Method of appointment and qualification.*- No person shall be eligible for appointment to the categories specified in column (2) of the TABLE below by the method of appointment specified in column (3), unless the person possesses the qualifications specified in the corresponding entry in column (4) thereof, namely:-



TABLE

Category No.	Category	Method of appointment	Qualification
(1)	(2)	(3)	(4)
1	Geological Assistant	By direct recruitment	Post Graduate Degree in Geology/ Marine Geology or its equivalent from a UGC recognized University or National Institute established by the Government of India or institution established by the Government of Kerala.
2	Agricultural Assistant Grade II	By direct recruitment	(i) Diploma in Agricultural Science from Kerala Agricultural University or its equivalent. (ii) In the absence of item (i) above Vocational Higher Secondary Certificate in Agriculture.
3	Documentation Assistant	(i) By promotion from combined seniority list of Category 4. (ii) In the absence of qualified persons under item (i)	<u>For appointment by Promotion</u> Pass in Manual of Office Procedure, Account Test (Lower) or (Higher) <u>For Direct Recruitment</u>



		above, by direct recruitment.	Bachelors Degree in any subject from a UGC recognized University or National Institute established by the Government of India or Institution established by the Government of Kerala.
Note:- In the case of item (i) in column (3), the seniority shall be fixed based on rule 27(a) of the Kerala State and Subordinate Service Rules, Part II. If employees are having same seniority as per above rule, length of service may be considered. If employees have same length of service, date of birth may be considered to determine seniority.			
4	Publication Assistant/ Head Clerk	(i) By Transfer appointment from the category of Senior Clerk in Land Use Department. (ii) In the absence of qualified persons under item (i) above, by direct recruitment.	<u>For appointment by Transfer</u> (i) Bachelors Degree in any subject from a UGC recognized University or National Institute established by the Government of India or Institution established by the Government of Kerala. (ii) Pass in Manual of Office Procedure, Account Test (Lower) or (Higher) <u>For Direct Recruitment</u> Bachelors Degree in any subject from a UGC recognized University or National institute established



			by the Government of India or Institution established by the Government of Kerala.
5	Draftsman Grade – I	(i) By promotion from category 6, 7, 8	<u>For appointment by Promotion</u> (i) Diploma in Civil Engineering (three year course) from any institution recognized by the Government of Kerala. (ii) In the absence of qualified persons under item (i) above, National Trade Certificate (Surveyor/Draftsman Civil) - (two year course) - from any institution recognized by the Government of Kerala and three years service in Land Use Department. (iii) In the absence of qualified persons under items (i) and (ii) above, Vocational Higher Secondary Certificate (Civil Construction and Maintenance) under Vocational Higher Secondary Education and three years service in Land Use Department.
		ii) In the absence of qualified persons under item (i) above, by direct	<u>For Direct Recruitment:-</u> Diploma in Civil Engineering (Three year course) from any



		recruitment.	institution recognized by the Government of Kerala.
Note : In the case of appointment by promotion from Category 6,7 and 8, the ratio of 1:1:1 shall strictly be complied with. In the absence of suitable candidate in any one of the categories mentioned above, the vacancy arising shall be filled up from the other two categories based on priority and the vacancy thus transferred shall not be restored in future.			
6	Technical Assistant (Geographical Information System)	By direct recruitment	National Trade Certificate (Draftsman Civil) or National Trade Certificate (Surveyor) (two year course) from any institution recognized by the Government of Kerala.
7	Lab Assistant	By direct recruitment	Vocational Higher Secondary Certificate (Civil Construction and Maintenance/ Computer Science/ Computer Application) under Vocational Higher Secondary Education of Kerala.
8	Planning Surveyor Grade-II/ Draftsman Grade-II	(i) By promotion from Category 10	<u>For Appointment by promotion :-</u> National Trade Certificate (Surveyor/Draftsman Civil) (two year course) from any institution recognized by the Government of Kerala.
		(ii) In the absence of qualified persons under item (i)	<u>For Direct Recruitment:-</u> National Trade Certificate



		above, by direct recruitment.	(Surveyor/Draftsman Civil) (two year course) from any institution recognized by the Government of Kerala.
9	Artist	(i) By transfer appointment from the Class IV employees in Land Use Department	<u>For Appointment by transfer:-</u> 2 nd class Drawing Group Certificate (Madras Government Technical Examination or Kerala Government Technical Examination or equivalent) recognized by the Government of Kerala.
		(ii) In the absence of qualified persons under item (i) above, by direct recruitment.	<u>For Direct Recruitment:-</u> 2 nd class Drawing Group Certificate (Madras Government Technical Examination or Kerala Government Technical Examination or equivalent) recognized by Government of Kerala.
10	Cartographic Assistant	(i) By transfer appointment from Class IV employees in Land Use Department	<u>For Appointment by transfer:-</u> (a) A pass in SSLC or its equivalent ; and (b) Experience in handling Cartography / Reprography equipment in Land Use



			Department.
		(ii) In the absence of qualified persons under item (i) above, by direct recruitment	<u>For Direct Recruitment:-</u> (a) A pass in SSLC or its equivalent ; and (b) One year experience in handling Cartography/ Reprography equipment from any of the Institutions recognized by the Government of Kerala.

4. Appointing Authority.- The appointing authority in respect of all the above categories shall be the Commissioner, Land Use Department.

5. Probation.- Every person appointed to any of the categories shall, from the date on which he joins duty, be on probation, -

(i) if appointed by direct recruitment or by transfer (where direct recruitment is resorted to) for a total period of two years on duty within a continuous period of three years; and

(ii) if appointed by promotion or by transfer (where direct recruitment is not resorted to) for a total period of one year on duty within a continuous period of two years.

6. Reservation of appointment. – The rules regarding reservation of appointment contained in rules 14 to 17 of Part II of the Kerala State and Subordinate Services Rules, 1958 shall be applicable to appointments to the service by direct recruitment.

7. Qualification regarding age.- No person shall be eligible for appointment to the service by direct recruitment, if he has not completed 18 years of age or if he has completed 36 years of age as on the 1st day of January of the calendar year in which applications for appointment are invited, with usual relaxation in upper age limit as provided in the Kerala State and Subordinate Services Rules, 1958



allowed to candidates belonging to Scheduled Caste/Scheduled Tribe and Other Backward Classes subject to the condition that maximum age limit shall in no case exceed 50 (fifty) years.

8. Test. –Every person appointed in categories 1 and 2 shall within the period of probation pass the Manual of Office Procedure and Account Test (Lower or Higher) unless he has passed the tests previously.

By order of the Governor,
DR. VEENA N. MADHAVAN IAS
Special Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

The Kerala State Land Use Board was set up in 1975 as per G.O. (Ms.)No.21/75/Plg. dated 14th April, 1975. The said Board has been declared as a Government Department as per G.O.(Ms)No.3/07/Plg dated 7th February, 2007. Later, as per G.O.(Ms) No. 4/2025/P&EA dated 13th June, 2025, the name of the Kerala State Land Use Board has been changed to Land Use Department. The Special Rules for different categories of posts coming under Land Use Department Subordinate Services have not yet been issued. Hence Government have decided to issue the Special Rules for the Land Use Department Subordinate Service.

The notification is intended to achieve the above object.

